

April 2, 15

TheABConnector

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

WELCOME!

It is my pleasure to welcome you to the first edition of *The AB Connector* – the inaugural newsletter from the Superintendent’s Office of the ABRSD and our communities of Acton and Boxborough.

Throughout the last nine months I have heard the desire for increased communication between the administration and our family and community members. I believe that we do have room to grow in this area. As I settle into my role as your superintendent, I assure you that I will continuously look for new and innovative ways to reach out and provide our families with timely information.

For example, our **district website**, <http://www.abschools.org> will soon be re-launched and I am slowly building a following on **Twitter** (@SuperABRSD) as a means to create a more steady stream of information. I have also posted a **vodcast** on

our school homepage about the FY16 budget.

The *AB Connector* is yet another way to share district news with you. I plan to publish this newsletter five times a year in August, November, January, March and June. This first edition is timely as most of the pieces relate to the launch of our FY16 school budget, which will be voted on at the Acton and Boxborough Town Meetings which begin April 6th and May 11th

respectively. I hope that you find this material informative. I look forward to staying connected with you!

Yours in Education,
Glenn A. Brand, Ed.D.
Superintendent of Schools



CELEBRATING LITERACY!

How have our Elementary Schools been celebrating this month?

- All School Literacy Community Meetings and Literacy Nights
- Classroom Read Aloud Visitors from the Community
- March Madness Book Final Four Bracket
- School wide Drop Everything and Read (DEAR) time
- Read Across America, "One School, One Story" program
- "We are always celebrating literacy! "



BUDGET UPDATE

The Acton-Boxborough Regional School Committee (ABRSC), along with our district's administrative team, has worked hard for many months developing and refining our budget plan for next school year, 2015-16 (FY16).

The Acton-Boxborough Regional School District (ABRSD) is made up of over 5,700 students and 1,000 staff in eight buildings within our two towns. Our budget process is driven by our district's mission: *To prepare all students to attain their full potential as life-long learners, critical thinkers, and productive citizens of our diverse community and global society.*

We face challenges in attaining our mission, as there is a changing demographic within our student body requiring additional resources to meet their needs. While enrollment overall is down slightly, we have seen overall increases in the number of English Language Learners, Special Education Students, Low Income Students and students with mental health needs in our schools.

In our FY16 budget, we have begun addressing these trends by putting in place plans to meet these needs in a gradual manner. Yet our greatest challenge remains facing the reality of declining state and federal funding for education along with increased expenses for future benefits of current employees. This has led us to have to make some cuts to current programs and services, although we believe those chosen were those that minimize impact to students overall.



In summary, the final step in this budget process is for voters in our towns to approve their portion of the budget, called their town's assessment. Information about the budget may be found at <http://www.abschools.org/departments/finance/budgets>

Please mark your calendar for your Town Meeting, and take a few minutes to read the material in order to ensure that you are an informed voter.

Monday, April 6th at 7pm marks the beginning of the Acton Town Meeting in the High School Auditorium. There are a number of services being provided in order to encourage attendance, including free door-to-door rides from the Acton MinuteVan, and free babysitting for school-aged children, sponsored by the Town of Acton, the League of Women Voters – Acton Area, the Acton-Boxborough Regional School District, the Acton Boxborough Education Association (ABEA) and the PTO groups. More information is available from those groups as well as in the Annual Town Meeting Warrant that was mailed to all homes in Acton.

Monday, May 11th marks the beginning of the Boxborough Town Meeting in the Blanchard School gym. Please see <http://www.boxborough-ma.gov/>

Many thanks for your interest in, and support of, our schools!

Kristina Rychlik, ABRSC Chairwoman
Dr. Glenn Brand, Superintendent



2015-2016 BUDGET FACTS

Total FY16 Operating Budget = \$79,749,882

Total FY16 Funding Sources = \$15,458,633

Increase Over 2014-2015 Budget = \$ 3,294,758

Budget to Budget % Increase = 4.31%

Assessment increase for Acton = \$3,096,609 or 6.2%

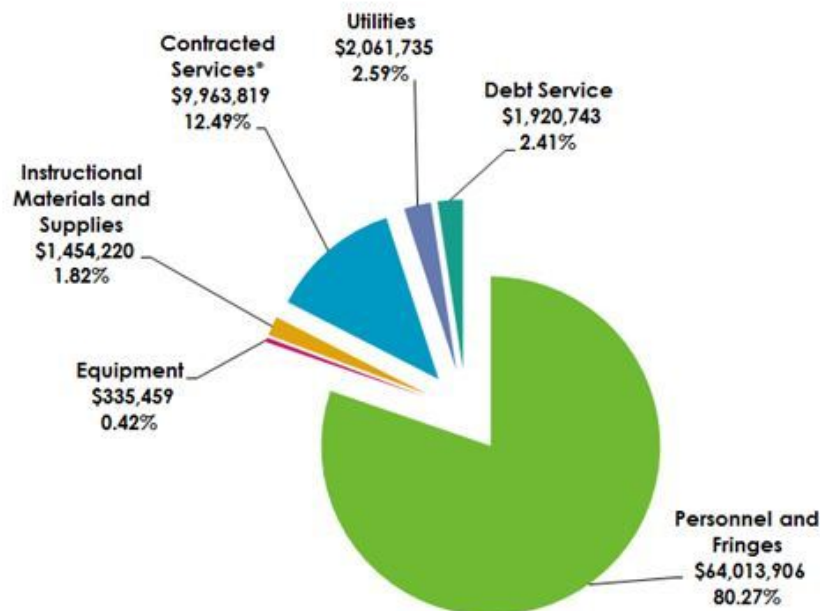
Assessment increase for Boxborough = \$458,621 or 4.3%



What this Budget Accomplishes:

- Reduces classroom teaching staff according to declining enrollment
- Reduces the reliance on the district's Excess & Deficiency Fund (E & D) as a source of revenue
- Maintains consistency in class sizes while responding to a slight decline in enrollment
- Supports the district's commitment to funding the Other Post Employment Benefits (OPEB) contribution with a sustainable increase
- Provides for the district's commitment to the increased contributions towards the retirement savings of our non-certified staff (Middlesex Retirement)
- Provides a capital study for a thorough review of our building and infrastructure needs

ABRSD Budget Categories - FY '16



Total Budget: \$79,749,882

*Includes SPED tuition, student transportation, legal services, etc.

BUDGET CHANGES FROM THIS YEAR TO NEXT

Funding Sources:

The district's funding sources are declining by 4.4% while the operational budget is rising by 4.31%. Specific areas that help fund the budget include:

- Reduction of \$159,695 - State Aid, Transportation and Regional Aid
- Reduction of \$100,000 Excess & Deficiency (E & D) – with the district committing to a decrease by from this year's allocation
- Reduction of \$451,297 from Middlesex Retirement payments from the two towns

Expenditures:

The total cost in expenditures represents an increase of 4.31% over the current year's budget. These are broken down as follows:

- 2.6% in salaries for the approximately 1000 full and part-time staff of the district
- 1.3% in employee contributions include OPEB, Middlesex Retirement and Health Insurance
- 0.3% in Special Education tuitions and transportation costs for out-of-district students
- 0.1% for a Capital Study



Staffing Additions:

The following positions were added to the FY16 budget:

- Elementary English Language Learner (ELL) Teacher (0.6 FTE*) - \$42,000
- Junior High Educational Team Leader (0.5 FTE) - \$27,000
- Junior High Reading and Academic Support Teacher (0.5) - \$27,000
- Elementary Special Educator (0.6 FTE) - \$32,400
- Occupational Development Program Assistant - \$15,000
- Elementary Psychologist (0.4 FTE) - \$19,903



Health Insurance - \$51,000

Total New Positions = 3.2 FTEs at \$214,303

**Full Time Equivalent employee*

Budgetary Reductions

The following reductions have been incorporated into the budget in response to a planned approach to both declining enrollment as well as further efforts to control cost increases:

- 1st Grade teacher at Conant Elementary School (\$54,000)
- 2nd Grade teacher at Blanchard Elementary School (\$54,000)
- 1.0 FTE Custodial Services (\$50,000)
- Utility Budget Advisor (\$14,000)
- Reduction of Health Insurance for above positions (\$51,000)

These reductions total \$223,000.

FREQUENTLY ASKED QUESTIONS

1. What is the 'story' associated with building this budget?

The FY16 budget required contending with a number of significant 'budget drivers' that were largely beyond the administration's control. In addition to fulfilling the contractual commitments of approximately 1000 staff members, this budget was forced to contend with three things:

1. A significant decrease in available revenue from outside sources (over \$700,000)
2. Strategic and deliberate decisions to reduce our reliance on our *Excess and Deficiency Fund*
3. A combined increase of \$400,000 in elevated contributions to our employees' long-term benefits in the way of OPEB and Middlesex Retirement contributions.

2. This budget identifies a number of new staffing needs. How can that be as the total number of students is declining?

While it is true that our total student enrollment is declining, the needs of the student body are rising and necessitate additional resources. The data that profiles a ten-year span of 'high needs' among our student population includes the following:

- 17.2% increase in Special Education
- 79% increase in Low Income students
- 212% increase in English Language Learners
- 292% increase in students diagnosed with Autism Spectrum Disorders

3. What does the FY16 Budget allow for?

This budget allows the district to open our doors to students in September 2015 with an overall continuity of the majority of services that we currently provide. As a result of our budget planning, this budget also includes a modest reduction in services in terms of technology and infrastructure investment.

4. What does the FY16 Budget not provide?

While this budget does include some increase in staffing as a means to commit to meeting the changing and increasing needs of our student population, this budget request does not represent one that supports or provides for program improvement, innovation or expansion.



5. What is the district's commitment to long-term capital planning?

This budget seeks to provide for the long-term capital planning of the district by allocating \$100,000 for a study that will thoroughly assess the existing conditions of our buildings and their major systems. An "Existing Conditions Study", the first of two separate studies the district intends to undertake, would begin this summer and assess the short and long-term capital needs that will be required to continue to operate our schools effectively.



Thank you for your interest in, and support of, the Acton-Boxborough Regional School District!

To: Glenn Brand
 From: Larry Dorey
 Re: Discipline Report for March, 2015
 Date: April 1, 2015

There were 31 discipline referrals to the administration during the month of March, 2015. This total is up from 15 last year. 1 student was suspended this month, while 2 students were suspended during March, 2014.

Suspensions for the Month of March, 2015

Referral	2011	2012	2013	2014	2015
Abusive Language		1			
Abusive/Obscene Language	2	1		1	
Alcohol Use	5				
Drug Use			1		
Disruptive Behavior		1		1	
Fighting	2	2	1		
Leaving School Grounds					
Marijuana Use	4	1			
Sexual Harassment					1
Stealing			2		
Truancy Issues			2		
Weapons	2				
Total	15	6	6	2	1

A list of all infractions for the month of March, 2015 appears on the backside of this page.

c: JoAnn Campbell

Other Infractions for the Month of March, 2015

Infraction	2011	2012	2013	2014	2015
Abusive/Obscene Language	2	1		1	
Academic Intg.	1	3			
Alcohol use	5				
Bus Discipline Issue		1		1	1
CH Drugs		4			
CH Smoking			1		
Computer use Violation	3		1		
Disrespectful		1	3		3
Disruptive/Uncoop Behav.	1	2		7	3
Drug Use			1		
Fighting	2	2	1		
Forgery/Cheating		1	1		4
Leaving School Grounds	12	4		3	3
Marijuana Use	4	1			
Non Compliance w/school rules	1				
Other	1	1	3	1	
Out of school issue	2	1	1		
Physical Aggression		1			
Parking Violations	2		1		
Sexual Harassment					1
Stealing			2		
Tardy	1	1	4	1	
Teasing	1				2
Truancy	12	11	5	1	11
Vandalism					3
Weapons	2				
Total	52	35	24	15	31

R.J. Grey Junior High School

To: Dr. Glenn Brand
 From: Allison Warren and Jim Marcotte
 Re: Discipline Report for March 2015
 Date: April 6, 2015

There were 22 discipline referrals/concerns (including requests from teachers for assistance) reported to the Administration during the month of March. There was 1 suspension this past month.

	<u>Mar-11</u>	<u>Mar-12</u>	<u>Mar-13</u>	<u>Mar-14</u>	<u>Mar-15</u>
<i>Total Discipline Referrals Reported</i>	32	16	14	12	22

	<u>Mar-11</u>	<u>Mar-12</u>	<u>Mar-13</u>	<u>Mar-14</u>	<u>Mar-15</u>
Total Suspensions	3	3	0	2	1
Alcohol Use					
Defacing property/vandalism					
Drug-related incident					
Fighting	2	2		1	
Harassment (non-sexual)					
Inappropriate/disruptive/disrespectful behavior					
Non-compliance with school rules		1		1	1
Physical aggression	1				
Sexual harassment					
Stealing					
Threatening					

	<u>Mar-11</u>	<u>Mar-12</u>	<u>Mar-13</u>	<u>Mar-14</u>	<u>Mar-15</u>
Total Other Infractions	29	13	14	10	21
Abusive language/profanity		2			
Alcohol use/possession					
Bus discipline			1	2	8
Academic Integrity		1	1		1
Class/school truancies					
Computer violation					
Disruptive behavior (classroom, cafeteria, hallway)	16	4	2	2	5
Harassment (non-sexual)/bullying/teasing	5		6	1	
Non-compliance with school rules	2	3	3	2	2
Out of school issue					
Physical aggression	4				2
Sexual harassment		1			
Stealing	1		1		
Threatening					
uncooperative/disrespectful behavior	1	2		3	3

The referrals/concerns generally were quickly resolved and no further intervention was required.



Acton-Boxborough Regional School District

16 Charter Road
Acton, MA 01720
978-264-4700 www.abschools.org

16.4

TO: Superintendent Glenn Brand
ABRSD School Committee
FROM: Clare Jeannotte, Director of Finance
RE: FY'15 Financial Status as of March 31, 2015
DATE: April 24, 2015

Attached please find the following reports for the District as of March 31, 2015:

FY15 Appropriated Budget v. Actual (Expenditures and Revenues)
FY15 Special Revenue, Revolving and Gift Funds

Appropriated budget:

Revenues:

Overall, revenues are tracking fine against budgeted \$76,154,464, with 74.8% collected through March 31. The District has received \$138,578 through March 31 of unbudgeted revenues, representing Medicaid reimbursement (\$32,881) Interest income (\$11,231) and Other miscellaneous \$94,465. Miscellaneous is comprised principally of a NGrid rebate of \$55,000 and about \$40K in E Rate.

Expenditures:

As of March 31, 95% of the budgeted expenditures are expended or encumbered. Difficult areas this year include Contract Services for special education transportation not budgeted, and legal fees. I will provide a 3rd quarter update as of April 30 at your May meeting.

Special Revenue Funds:

Special revenue fund balances are on a cash basis. These funds contain some which are in deficit and we are actively working to resolve those. This report is being distributed internally to responsible managers to ensure monitoring.

Other Updates:

FY16 Budget Update: The State House Ways and Means budget was released and improved our revenue by restoring \$5 Million statewide to the Regional Transportation fund, and restoring CH. 70 minimum aid per student to \$25, not the \$20 included in the Governor 's budget. This mitigates the cuts in Bonus Aid and Ch. 70.

FY14 E&D Certification:

The District E&D was certified on April 1, 2015, as of June 30, 2014 at \$1,072,454 which is 1.4% of the FY15 budget. Of note, this calculation assumes usage of \$500,000 for the FY15 budget, based upon the vote taken. We only plan to use \$300,000 per the vote taken in November 2015 which amended the FY15 budget.

Our Mission is to prepare all students to attain their full potential as life-long learners, critical thinkers, and productive citizens of our diverse community and global society.

ACTON / BOXBOROUGH REGIONAL SCHOOLS

BUDGET V. ACTUAL REVENUES YTD 3/31/15

FOR 2015 09

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
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1000 GENERAL FUND

1000R14 45402	0	0	32,880.88	701.34	-32,880.88	100.0%*
1000R14 46801	0	14,254,476	10,690,857.00	1,187,873.00	3,563,619.00	75.0%*
1000R14 46804	0	-91,711	-75,292.00	-9,269.00	-16,419.00	82.1%
1000R14 46805	0	-541,005	-221,415.00	-55,326.00	-319,590.00	40.9%
1000R14 46806	0	-12,675	.00	.00	-12,675.00	.0%
1000R14 46807	0	1,537,078	576,658.00	.00	960,420.00	37.5%*
1000R14 46809	0	133,282	15,394.00	3,789.00	117,888.00	11.5%*
1000R14 46810	0	0	.00	.00	.00	.0%
1000R14 46811	0	139,000	136,900.00	.00	2,100.00	98.5%*
1000R14 47501	0	49,690,145	37,267,612.00	4,140,845.00	12,422,533.00	75.0%*
1000R14 47502	0	10,594,577	7,945,941.00	882,881.00	2,648,636.00	75.0%*
1000R14 47503	0	384,255	384,255.00	.00	.00	100.0%*
1000R14 47504	0	67,042	67,042.00	.00	.00	100.0%*
1000R14 48200	0	0	11,231.41	1,130.30	-11,231.41	100.0%*
1000R14 48403	0	0	94,465.81	-2,359.12	-94,465.81	100.0%*
TOTAL REVENUES	0	76,154,464	56,926,530.10	6,150,265.52	19,227,933.90	
GRAND TOTAL	0	76,154,464	56,926,530.10	6,150,265.52	19,227,933.90	74.8%

** END OF REPORT - Generated by Clare Jeannotte **



	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01 SALARIES, TEACHING	31,882,520	31,924,482	19,299,061.00	2,508,158.36	12,615,984.68	9,436.32	100.0%
02 SALARIES, PRIN/A PRI	2,109,446	2,109,446	1,553,992.71	163,578.18	580,702.29	-25,249.00	101.2%
03 SALARIES, CNTRL ADMIN	1,048,045	1,048,045	756,526.13	79,868.63	284,755.55	6,763.32	99.4%
04 SALARIES, SUPP STAFF	8,456,458	8,467,467	5,535,279.71	696,996.96	3,114,355.98	-182,168.69	102.2%
05 SALARIES, ATHLETICS	514,614	497,703	367,608.74	11,188.18	58,979.20	71,115.06	85.7%
06 SALARIES, BUILDINGS	564,570	709,164	563,299.26	59,285.51	171,094.37	-25,229.63	103.6%
07 SALARIES, CUSTODIAL	1,640,433	1,495,839	992,409.18	107,024.61	418,478.70	84,951.12	94.3%
08 SALARIES, HOME INSTR	17,044	17,044	2,512.50	857.50	.00	14,531.50	14.7%
09 SALARIES, MISC PS	1,456,651	1,411,089	1,012,517.17	108,809.91	403,217.54	-4,645.71	100.3%
10 SALARIES, SUBS MISC	186,093	93,493.17	93,493.17	8,291.95	422.40	92,177.43	50.5%
11 SALARIES, SUBS INSTR	524,516	524,516	355,386.44	61,297.22	.00	169,129.56	67.8%
12 SALARIES, OVERTIME	242,855	242,855	208,827.55	19,380.26	.00	34,027.45	86.0%
13 SALARIES, CURR/INSTR	152,275	117,775	27,946.24	1,094.04	71,113.22	18,715.54	84.1%
14 STIPENDS, COURSE REIM	56,000	56,000	31,009.85	150.00	.00	24,990.15	55.4%
15 FRINGES, HLTH INSUR	7,600,159	7,842,791	6,075,945.86	723,807.63	.00	1,766,845.14	77.5%
16 FRINGES, H INSUR RET	905,443	904,093	597,467.70	65,892.60	353.55	306,271.75	66.1%
17 FRINGES, LIF/DIS INS	31,020	28,583	27,484.20	4,529.12	8,382.53	-7,283.73	125.5%
18 FRINGES, UNEMPLMNT	25,000	25,000	8,297.10	.00	.00	16,702.90	33.2%
19 FRINGES, WORKRS COMP	339,446	339,446	265,171.54	.00	.00	74,274.46	78.1%
20 FRINGES, MEDICARE	1,304,911	1,756,208	1,756,208.00	.00	.00	.00	100.0%
21 FRINGES, MISC	817,453	817,453	460,524.86	56,350.53	.00	356,928.14	56.3%
22 CONTRIB OPEB TRUST F	506,000	506,000	506,000.00	.00	.00	.00	100.0%
23 INSTRUC SUPPLIES	822,909	913,100	694,481.38	28,428.19	114,130.35	104,487.77	88.6%
24 INSTRUC TEXTBOOKS	340,613	262,195	159,226.71	1,802.59	11,576.62	91,591.87	65.1%
25 INSTRUCTIONAL, LBY	58,924	57,725	33,936.41	3,642.79	6,911.82	16,876.77	70.8%
26 OTHER, CAP OUTLAY	646,166	552,629	446,956.97	26,668.34	7,452.23	98,219.80	82.2%
27 OTHER, DEBT SERVICE	1,847,734	1,847,734	1,822,733.35	.00	.00	25,000.65	98.6%
28 OTHER, PROP/CASUALTY	98,924	98,924	102,277.44	.00	.00	-3,353.44	103.4%
29 OTHER, MAINT BLDG/GR	580,248	582,748	499,827.25	32,849.85	69,807.37	13,113.38	97.7%
30 OTHER, MAINT EQUIP	211,406	209,906	45,099.36	512.37	10,471.31	154,335.33	26.5%
31 OTHER, LEGAL SERVICE	128,650	128,650	198,518.62	17,242.26	31,843.00	-101,711.62	179.1%
32 OTHER, ADMIN SUPP	744,274	812,976	637,787.38	33,843.06	119,145.65	56,042.47	93.1%
33 OTHER, ATHLETIC SUPP	53,666	67,502	54,542.24	13,687.05	4,763.21	8,196.55	87.9%
34 OTHER, CUSTODL SUPP	145,984	145,984	111,298.04	4,471.14	15,194.80	19,491.16	86.6%
35 OTHER, SPED TRANSP	1,340,411	1,340,411	1,394,405.75	674,245.50	129,686.21	-183,680.96	113.7%
36 OTHER, STUDENT TRANS	1,165,457	937,937	767,400.74	9,980.53	31,255.86	139,280.40	90.7%
37 OTHER, TRAVEL/CONF	58,046	58,046	64,766.19	10,243.52	16,961.04	8,421.57	95.2%
38 OTHER, SPED TUITION/	5,213,514	5,213,514	3,118,139.01	126,685.23	2,594,403.66	-499,028.67	109.6%
39 OTHER, UTILITIES	1,730,472	1,730,472	900,523.89	168,851.74	28,710.15	829,948.11	52.0%
40 OTHER, TELEPHONE	148,285	148,285	61,905.00	3,309.94	32,382.64	57,669.85	61.1%
41 OTHER, SEWER	287,191	287,191	64,765.28	8,095.66	.00	190,043.08	33.8%
GRAND TOTAL	76,003,826	76,455,123	51,675,559.92	5,841,140.95	20,952,535.93	3,827,027.15	95.0%

** END OF REPORT - Generated by Clare Jeannotte **

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS
3/31/2015**

		Fund Balance 6/30/14	Transf from APS & BMS	Transfer from other funds	Fund Balance 7/1/14	Receipts	Expenses	Balance as of 3/31/15
Operating								
	LUNCH							
K Nelson	3201 LUNCH	365,035.68		185,908.17	550,943.85	1,243,286.56	1,041,284.49	752,945.92
	Blanchard School Lunch	0.00	53,405.32	(53,405.32)	0.00			0.00
	APS School Lunch	0.00	132,502.85	(132,502.85)	0.00			0.00
	SUPERINTENDENT							
G Brand	3311 SUPERINTENDENT GIFTS	707.50	145.29		852.79	124.00	436.40	540.39
	DISTRICTWIDE							
G Brand	3353 DISTRICT WIDE GIFTS	0.00		1,148.47	1,148.47	0.00	0.00	1,148.47
	Acton Garden Club	0.00	500.00	(500.00)	0.00			0.00
	2606 APS ESL After School	0.00	323.53	(323.53)	0.00			0.00
	2609 APS PD Outdoor classroom	0.00	314.37	(314.37)	0.00			0.00
	ESL REVOLVING	10.57		(10.57)	0.00			0.00
	CURRICULUM							
D Bookis	3318 PARENT INVOLVEMENT PROJECT	17,691.68			17,691.68	1,370.00	3,361.12	15,700.56
D Bookis	3323 CURRICULUM GIFT	908.45	10.00		918.45	7,075.00	7,613.94	379.51
D Bookis	3331 TEACHING AMERICAN HISTORY	0.00			0.00	0.00	0.00	0.00
D Bookis	3419 SCHOOL TO BUSINESS	(2,867.93)			(2,867.93)	1,200.00	1,050.00	(2,717.93)
	FINANCE							
C Jeannotte	3401 SCHOOL CHOICE	64,984.42		196,220.70	261,205.12	242,628.00	183,041.70	320,791.42
C Jeannotte	3401 Boxborough School Choice	0.00	196,220.70	(196,220.70)	0.00			0.00
C Jeannotte	3016 CIRCUIT BREAKER	0.00		88,196.00	88,196.00	1,022,140.00	878,577.00	231,759.00
C Jeannotte	Boxborough Circuit Breaker	0.00	73,470.00	(73,470.00)	0.00			0.00
C Jeannotte	APS Circuit Breaker	0.00	14,726.00	(14,726.00)	0.00			0.00
C Jeannotte	3417 TELEPHONE REVOLVING	25,907.43			25,907.43	0.00	0.00	25,907.43
C Jeannotte	3501 INSURANCE REIMB	17,135.16		1,539.82	18,674.98	250.00	2,869.20	16,055.78
C Jeannotte	Insurance Reimb Blanchard	0.00	1,539.82	(1,539.82)	0.00			0.00
C Jeannotte	3502 VENDOR RECOVERY	40,698.79			40,698.79	0.00	0.00	40,698.79
C Jeannotte	3503 VANDALISM REIMB	311.09			311.09	0.00	0.00	311.09
M. Denny	9901 TAILINGS	27,676.11			27,676.11	0.00	2,870.36	24,805.75

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

3/31/2015

Operating	Fund Balance 6/30/14	Transf from APS & BMS	Transfer from other funds	Fund Balance 7/1/14	Receipts	Expenses	Balance as of 3/31/15
FACILITIES							
J D Head	1,214.00			1,214.00	0.00	0.00	1,214.00
J D Head	1,555.75			1,555.75	0.00	0.00	1,555.75
J D Head	16,335.27			16,335.27	0.00	984.64	15,350.63
J D Head	13,460.82			13,460.82	20,000.00	5,553.88	27,906.94
J D Head	4,130.31			4,130.31	25,000.00	29,130.31	0.00
J D Head	0.00	11,822.50		11,822.50	0.00	750.00	11,072.50
J D Head	95,465.38			95,465.38	45,000.00	140,465.38	0.00
TBD	98,365.65			98,365.65	3,931.00	9,313.42	92,983.23
J D Head	0.00	2,086.85		2,086.85	0.00	0.00	2,086.85
J D Head	3,821.41			3,821.41	352.96	4,009.87	164.50
COMMUNITY EDUCATION							
E Bettez	683,484.87		67,815.34	751,300.21	2,179,083.24	2,013,758.58	916,624.87
E Bettez	0.00	67,815.34	(67,815.34)	0.00			0.00
E Bettez	0.07			0.07	162,358.03	234,830.44	(72,472.34)
E Bettez	207,031.60			207,031.60	143,224.16	100,822.80	249,432.96
PUPIL SERVICES/SPED							
J Gibowitz	0.00	82,713.75		82,713.75	0.00	35,000.00	47,713.75
M Emmons	12,279.36			12,279.36	36,758.00	47,966.88	1,070.48
J Gibowitz	74,112.88			74,112.88	204,025.68	159,184.48	118,954.08
3326 MCC BIG YELLOW SCHOOL BUS							
J Campbell	205.14			205.14	200.00	200.00	205.14
A Shen	0.00			0.00	0.00	0.00	0.00
D Labb	0.00	0.00		0.00	0.00	0.00	0.00
D Sugrue	0.00	650.00		650.00	200.00	0.00	850.00
C Whitbeck	0.00	278.75		278.75	0.00		278.75
L Newman	0.00	104.30		104.30	0.00	0.00	104.30
D Krane	0.00	0.00		0.00	200.00	200.00	0.00
E Kaufman	0.00	671.00		671.00	0.00		671.00

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

3/31/2015

Operating	Fund Balance 6/30/14	Transf from APS & BMS	Transfer from other funds	Fund Balance 7/1/14	Receipts	Expenses	Balance as of 3/31/15
3341 COMM ED ADK GIFT							
D Labb	0.00	0.00		0.00	0.00	6,388.56	(6,388.56)
D Sugrue	0.00	1,182.78		1,182.78	0.00	13,131.92	(11,949.14)
C Whitbeck	0.00	(2,598.44)		(2,598.44)	0.00	28,102.04	(30,700.48)
L Newman	0.00	1,100.85		1,100.85	0.00	20,807.19	(19,706.34)
D Krane	0.00	607.79		607.79	0.00	24,622.41	(24,014.62)
E Kaufman	0.00	1,495.31		1,495.31	0.00	1,078.56	416.75
3416 LIBRARY REVOLVING							
J Campbell	1,751.54			1,751.54	3,667.00	2,500.00	2,918.54
A Shen	6,154.19			6,154.19	2,000.00	750.00	7,404.19
D Labb	0.00	0.00	0.00	0.00	1,750.00	0.00	1,750.00
D Sugrue	0.00	1,316.56		1,316.56	1,750.00	946.02	2,120.54
C Whitbeck	0.00	1,947.31		1,947.31	1,750.00	162.63	3,534.68
L Newman	0.00	2,782.36		2,782.36	1,750.00	750.00	3,782.36
D Krane	0.00	1,086.98		1,086.98	1,750.00	711.43	2,125.55
E Kaufman	0.00	2,907.59		2,907.59	1,750.00	281.44	4,376.15
SENIOR HIGH							
S Desy	0.00			0.00	0.00	0.00	0.00
S Desy	0.00			0.00	41,000.00	0.00	41,000.00
S Desy	0.00			0.00	299,337.39	305,363.38	(6,025.99)
M Hickey	5,608.46			5,608.46	4,000.00	701.36	8,907.10
M Hickey	0.00			0.00	0.00	0.00	0.00
J Campbell	4,981.44		20.00	5,001.44	1,600.00	0.00	6,601.44
J Campbell	0.00			0.00	0.00	0.00	0.00
J Campbell	6,920.56			6,920.56	5,000.00	6,127.17	5,793.39
J Campbell	(4,490.60)			(4,490.60)	665.80	154.94	(3,979.74)
J Campbell	15,352.00			15,352.00	0.00	0.00	15,352.00
J Campbell	11,338.17			11,338.17	16,000.00	10,685.85	16,652.32
J Campbell	994.95			994.95	0.00	0.00	994.95
J Campbell	3,080.59			3,080.59	3,856.00	1,449.26	5,487.33
J Campbell	1,651.95			1,651.95	1,030.00	2,486.46	195.49
J Campbell	25.00			25.00	0.00	0.00	25.00
J Campbell	71.37			71.37	0.00	0.00	71.37
J Campbell	24,035.26			24,035.26	335.00	65.00	24,305.26
J Campbell	29,445.55			29,445.55	50,390.00	27,341.43	52,494.12

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

3/31/2015

		Fund Balance 6/30/14	Transf from APS & BMS	Transfer from other funds	Fund Balance 7/1/14	Receipts	Expenses	Balance as of 3/31/15
Operating								
J Campbell	3414 SUMMER SCHOOL TUITION	147,704.65			147,704.65	36,968.85	139,235.44	45,438.06
J Campbell	3415 PERFORMING ARTS REV	8,630.76			8,630.76	29,764.65	27,424.13	10,971.28
J Campbell	3420 EMPORIUM REVOLVING	(7.77)			(7.77)	66,044.80	69,499.93	(3,462.90)
J Campbell	3423 SH: PROSCENIUM CIRCUS	7,987.38			7,987.38	44,807.45	66,040.99	(13,246.16)
J Campbell	3424 SH:COUNSELING/TESTING	9,031.74			9,031.74	127,510.00	28,240.33	108,301.41
J Campbell	3425 SH CHORUS	9,635.06			9,635.06	7,533.00	8,615.83	8,552.23
J Campbell	3430 SWAP TUITION	(168.68)			(168.68)	0.00	0.00	(168.68)
	SMOKING REVOLVING	20.00		(20.00)	0.00			0.00
	JUNIOR HIGH							
A Shen	3305 JUNIOR HIGH GIFTS	12,123.80			12,123.80	6,214.04	2,100.00	16,237.84
A Shen	3312 ABSAF.JH EXTRACURRICULAR	3,453.85			3,453.85	6,000.00	5,595.03	3,858.82
A Shen	3314 JOHN LORING MEMORIAL GIFT	4,645.48			4,645.48	1.76	0.00	4,647.24
A Shen	3316 PROJECT WELLNESS JH	0.00			0.00	7,030.00	5,000.00	2,030.00
A Shen	3317 EDFAAB GIFT - JH	3.64	270.74		274.38	0.00	0.00	274.38
A Shen	3327 DRAGONFLY THEATER	8,136.44			8,136.44	25,000.00	7,903.19	25,233.25
A Shen	3411 LOST BOOKS-JUNIOR HIGH	5,772.09			5,772.09	239.00	128.16	5,882.93
A Shen	3421 JH STORE REVOLVING	1,382.58			1,382.58	16,196.25	17,748.24	(169.41)
A Shen	3422 JH THEATER REVOLVING	7,730.50			7,730.50	20,618.50	13,743.78	14,605.22
	BLANCHARD							
D Labb	3333 BLANCHARD PTO	0.00			0.00	0.00	0.00	0.00
D Labb	3348 BLANCHARD GIFTS	0.00	7,191.57		7,191.57	600.00	4,706.88	3,084.69
D Labb	3408 BLANCHARD AM/PM XD	0.00	166,841.31		166,841.31	187,852.48	122,749.43	231,944.36
	CONANT							
D Sugrue	3334 CONANT PTO	0.00	7,815.77		7,815.77	11,456.23	15,815.09	3,456.91
D Sugrue	3343 CONANT ENRICHMENT GIFT	0.00	101,114.97		101,114.97	62,669.47	3,358.40	160,426.04
D Sugrue	3349 CONANT GIFTS	0.00		1,092.20	1,092.20	1,548.00	596.00	2,044.20
D Sugrue	2617 APS Conant Technology	0.00	756.20	(756.20)	0.00			0.00
D Sugrue	2626 APS Conant Fndm Mtg Gift	0.00	11.29	(11.29)	0.00			0.00
D Sugrue	2633 Con: Prof Dev Gift	0.00	229.23	(229.23)	0.00			0.00
D Sugrue	Conant Art Gift	0.00	95.48	(95.48)	0.00			0.00
	DOUGLAS							
C Whitbeck	3335 DOUGLAS PTO	0.00	4,595.25		4,595.25	28,499.75	25,375.35	7,719.65
C Whitbeck	3350 DOUGLAS GIFTS	0.00		701.74	701.74	0.00	0.00	701.74

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

3/31/2015

		Fund Balance 6/30/14	Transf from APS & BMS	Transfer from other funds	Fund Balance 7/1/14	Receipts	Expenses	Balance as of 3/31/15
Operating								
C Whitbeck	3409 DOUG: DAWN/DUSK	0.00	169,984.19		169,984.19	252,950.06	251,663.04	171,271.21
C Whitbeck	2618 APS Douglas Dec Math	0.00	48.14	(48.14)	0.00			0.00
C Whitbeck	2619 APS Douglas Japanese	0.00	4.94	(4.94)	0.00			0.00
C Whitbeck	2620 APS Douglas Mentoring	0.00	606.44	(606.44)	0.00			0.00
C Whitbeck	2627 APS Douglas Foundation Mtg Gift	0.00	42.22	(42.22)	0.00			0.00
	GATES							
L Newnan	3336 GATES PTO	0.00	2,020.93		2,020.93	13,334.00	12,948.04	2,406.89
L Newnan	3339 GATES GIFTS	0.00	9,018.03	1,220.25	10,238.28	4,199.63	2,292.08	12,145.83
L Newnan	3344 GATES ENRICHMENT GIFT	0.00	25,265.37		25,265.37	16,109.79	0.00	41,375.16
L Newnan	2640 Gates Playground Equip	0.00	317.31	(317.31)	0.00			0.00
L Newnan	2644 Gates Parent Gift	0.00	902.94	(902.94)	0.00			0.00
	MCCARTHY TOWNE							
D Crane	3337 MCCARTHY PTO	0.00	177.04		177.04	47,334.00	45,456.22	2,054.82
D Crane	3340 MCCARTHY TECHN	0.00	3,300.00		3,300.00	0.00	3,299.50	0.50
D Crane	3345 MCT ENRICHMENT GIFT	0.00	51,330.60		51,330.60	38,549.50	4,353.96	85,526.14
D Crane	3351 MCCARTHY TOWNE GIFTS	0.00		2,000.00	2,000.00	200.00	2,000.00	200.00
D Crane	McT Music Gift	0.00	2,000.00	(2,000.00)	0.00			0.00
	MERRIAM							
E Kaufman	3338 MERRIAM PTO	0.00	355.28		355.28	60,000.00	53,889.58	6,465.70
E Kaufman	3346 MERRIAM OPEN CIRCLE	0.00			0.00	0.00	0.00	0.00
E Kaufman	3352 MERRIAM GIFTS	0.00		62.91	62.91	0.00	0.00	62.91
E Kaufman	3410 MERRIAM AM/PM	0.00	141,867.97		141,867.97	137,209.38	114,163.72	164,913.63
	2642 Merriam Handshake Project	0.00	62.91	(62.91)	0.00			0.00
		2,102,663.41	1,347,355.58	0.00	3,450,018.99	7,034,228.41	6,411,824.28	4,072,423.12

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

3/31/2015

Operating	Fund Balance 6/30/14	Transf from APS & BMS	Transfer from other funds	Fund Balance 7/1/14	Receipts	Expenses	Balance as of 3/31/15
SCHOLARSHIPS							
5001 SCH:DENNIS M KULSICK	1,177.97			1,177.97	0.00	0.00	1,177.97
5002 SCH:ANDREW GRATZ	8.66			8.66	0.00	0.00	8.66
5003 SCH:A B JAMBOREE	2,906.54			2,906.54	1.07	0.00	2,907.61
5004 SCH:KATHERINE KINSLEY	29,140.48			29,140.48	22.19	0.00	29,162.67
5005 SCH:JAMES E KINSLEY	37,499.58			37,499.58	28.16	0.00	37,527.74
5006 SCH:AMERICAN LEGION 284	46,531.37			46,531.37	76.12	1,000.00	45,607.49
5007 SCH:BRODY PEER LDRSHIP	33.96			33.96	0.00	0.00	33.96
5008 SCH:J PRENDIVILLE III	7,928.72			7,928.72	18.66	0.00	7,947.38
5009 SCH:M&P SMOLTEES	35,644.24			35,644.24	45.88	0.00	35,690.12
5010 SCH:J DEBAGGIS	2,945.04			2,945.04	1.07	0.00	2,946.11
5011 SCH:R J GREY	14,097.47			14,097.47	5.21	0.00	14,102.68
5012 SCH:CHARLES BATTIT	24,088.63			24,088.63	0.00	0.00	24,088.63
5013 SCH:J SCOTT	77.19			77.19	0.42	0.00	77.61
5014 SCHOLARSHIP:GENERAL	(942.42)			(942.42)	1.16	0.00	(941.26)
5015 FRED S KENNEDY SCHOLARSHIP	2,779.99			2,779.99	10.87	0.00	2,790.86
5016 CHS BRUSIE MEMORIAL SCHOLARSHIP	4,667.25			4,667.25	1.78	0.00	4,669.03
5017 THOMAS MEAGHER SCHOLARSHIP	5,848.92			5,848.92	2.20	0.00	5,851.12
5018 R & E MATUSOW SCHOLARSHIP	50,128.66			50,128.66	212.05	0.00	50,340.71
5019 R BARTOLOMEO SCHOLARSHIP	0.85			0.85	0.00	0.00	0.85
5020 SANDRA WILENSKY SCHOLARSHIP	2,104.57			2,104.57	0.98	0.00	2,105.55
5021 FREDERICK JOYCE MEMORIAL	8,800.58			8,800.58	1.43	0.00	8,802.01
5022 DOW SCHOLARSHIP	4.08			4.08	0.00	0.00	4.08
5023 ALMA PARKHURST SCHOLARSHIP	22,798.73			22,798.73	8.57	0.00	22,807.30
5024 P HALL SCHOLARSHIP-Principal	0.00	10,000.00		10,000.00	0.00	0.00	10,000.00
P HALL SCHOLARSHIP-Interest	0.00	3,125.90		3,125.90			3,125.90
	298,271.06	13,125.90	0.00	311,396.96	437.82	1,000.00	310,834.78
STUDENT ACTIVITIES							
6001 STU ACTIVITY FUND-JH	80,126.38			80,126.38	66,062.02	25,388.31	120,800.09
6002 STU ACTIVITY FUND-SH	17,609.44			17,609.44	191,864.68	135,472.34	74,001.78
6003 STU ACTIVITY FUND-BL	0.00	15,521.43		15,521.43	29,724.51	12,273.46	32,972.48
	97,735.82	15,521.43	0.00	113,257.25	287,651.21	173,134.11	227,774.35

**FY2016 Local Aid Estimates
Acton Boxborough**

	FY2015 Cherry Sheet Estimate	FY2016 Governor's Budget Proposal	FY2016 HWM Budget Proposal	FY2016 Senate Budget Proposal	FY2016 Conference Committee
Education:					
Chapter 70	14,254,476	14,365,356	14,393,076		
Regional School Transportation	1,729,727	1,284,444	1,446,511		
Charter Tuition Reimbursement	133,282	44,789	48,783		
Offset Receipts:					
School Choice Receiving Tuition	360,992	256,488	256,488		
Total Estimated Receipts:	16,478,477	15,951,077	16,144,858		
Estimated Charges:					
Special Education	12,675	12,945	12,945		
School Choice Sending Tuition	91,711	103,099	103,099		
Charter School Sending Tuition	541,005	408,749	414,849		
Total Estimated Charges:	645,391	524,793	530,893		
Receipts Net of Charges:	15,833,086	15,426,284	15,613,965		

Although the School Lunch program is funded in both the FY2015 final budget and the FY2016 Governor's and HWM budget proposals, we have removed the estimate from the cherry sheet as this program is an education offset that has no impact on the tax rate setting process.

**EARLY CHILDHOOD STUDENT POPULATION
MONTHLY REPORTING & PROJECTIONS**
Acton-Boxborough Regional Schools

April 1, 2015

	March 1, 2015	Additions/ Subtractions March 1, 2015	Final Total As of March 1, 2015	April 1, 2015	Additions/ Subtractions April 1, 2015	Final Total As of April 1, 2015	End of Year Projection**
<i>SPED</i> (In-District) 3-5 Year Olds - Acton	38	0	38	38	0	38	46
<i>SPED</i> (In-District) 3-5 Year Olds - Boxborough	7	0	7	7	0	7	14
SPED Students In Class TOTAL	45	0	45	45	0	45	60
Itinerant - Acton	19	+1	20	20	+2	22	22
Itinerant - Boxborough	3	0	3	3	0	3	5
OOD - Acton Preschool	2	0	2	2	0	2	2
SPED TOTAL	69	+1	70	70	+2	72	88-90
* <i>TYPICAL</i> - Acton 3-4 Year Olds (In-District)	46	0	46	46	0	46	48
* <i>TYPICAL</i> - Boxborough 3-4 Year Olds (In-District)	16	0	16	16	0	16	16
TOTAL	131	+1	132	132	+2	134	152**

The school district must ensure that programs are available for eligible students 3 and 4 years of age. The programs must developmentally appropriate and located in a setting that includes student with and without disabilities (State Requirement 603 CMR 28.06 (7) and Federal Requirement 34 CFR 300.101 (b); 300.124(b); 300.323(b))
**Projections may be impacted by move-ins and/or Department of Public Health referrals

**MONTHLY REPORTING OF
ELL STUDENT POPULATION BY SCHOOL**
Acton-Boxborough Regional School District
April 1, 2015

Category	Total as of 3/1/2015	Additions	Subtractions	Total as of 4/1/2015
ABRHS	15	+1	0	16
Blanchard	9	0	0	9
Conant	34	+2	0	36
Douglas	40	+1	0	41
Gates	26	+1	0	27
McCarthy-Towne	41	0	0	41
Merriam	24	+6	0	30
RJG JHS	13	0	0	13
TOTAL	202	+11	0	213

You are cordially invited to an
Employer Breakfast

In appreciation of
School & Community Employers

Hosted by the students of the
Occupational Development Program

Date: Wednesday May 20, 2015

Time: 8:00 – 9:30 AM

Place: Room 124 East

TOWN OF BOXBOROUGH, MASSACHUSETTS

**REPORT ON APPLYING AGREED-UPON PROCEDURES
OVER COMPLIANCE APPLICABLE TO
MASSACHUSETTS SCHOOL DISTRICTS'
END-OF-YEAR FINANCIAL REPORT**

YEAR ENDED JUNE 30, 2014

TOWN OF BOXBOROUGH, MASSACHUSETTS
REPORT ON APPLYING AGREED-UPON PROCEDURES
OVER COMPLIANCE APPLICABLE TO
MASSACHUSETTS SCHOOL DISTRICTS'
END-OF-YEAR FINANCIAL REPORT

YEAR ENDED JUNE 30, 2014

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES OVER COMPLIANCE APPLICABLE TO MASSACHUSETTS SCHOOL DISTRICTS' END-OF-YEAR FINANCIAL REPORT

To the Honorable Board of Selectmen
and the School Committee
Town of Boxborough, Massachusetts

We have performed the procedures specified in the Massachusetts Department of Elementary and Secondary Education's (DESE) Compliance Supplement applicable to Massachusetts School Districts to the End-of-Year Financial Report prepared by the Town of Boxborough, Massachusetts (Town) for the year ended June 30, 2014. We performed these procedures solely to assist the Town and the DESE in evaluating the Town's assertion that it has complied with the DESE requirements applicable to the preparation and filing of a Massachusetts School Districts' End-of-Year Financial Report. The School District's management is responsible for preparing the End-of-Year Financial Report. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report.

Consequently, we make no representation regarding the sufficiency of the procedures specified in the Massachusetts Department of Elementary and Secondary Education's Compliance Supplement applicable to Massachusetts School Districts End-of-Year Financial Report for the purpose for which this report has been requested or for any other purpose.

No instances of noncompliance with the agreed-upon procedures were noted.

We were not engaged to and did not perform an examination, the objective of which would be the expression of an opinion on the End-of-Year Financial Report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The compliance supplement questionnaire that accompanies this report has been prepared by the District and represents additional information required by the DESE that has not been subjected to agreed-upon procedures and accordingly, we do not provide any assurance on it.

This report is intended solely for the use of the Town and the DESE and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

April 1, 2015

Department of Elementary and Secondary Education
 End-of-Year Financial Report - Compliance Supplement Questionnaire
 For the Year Ended June 30, 2014

1. Identify the accounting system used by the school department including the version.

Accounting System: Excel worksheets tied to town General Ledger monthly

Version: _____

2. Is the payroll system integrated with the accounting system? Yes ___ No x

3. Is the District a municipal department? Yes x No ___

If yes, is the accounting system integrated with the City or Town's accounting system? Yes ___ No x

If no, please identify the accounting system and version used by the City or Town.

Accounting System: Vadar

Version: Unknown

4. Does the accounting system permit the reporting of all school district expenditures, in accordance with DESE Guidelines, by the following:

Fund	Yes <u>x</u>	No ___
DESE Function Code	Yes <u>x</u>	No ___
Object	Yes <u>x</u>	No ___
Program	Yes <u>x</u>	No ___
Location	Yes <u>x</u>	No ___

5. Is a crosswalk used to allocate costs to the End-of-Year Report?

Payroll	Yes <u>x</u>	No ___
Non-Payroll	Yes <u>x</u>	No ___

If yes, please provide a brief explanation indicating what costs are allocated and why an allocation is necessary.

No allocations - all costs directly charged.

Please also note that effective 7/1/14 the Boxborough District (0037) became a non-operating district, and it is now regionalized with Acton Boxborough.

**MONTHLY ENROLLMENT
ACTON-BOXBOROUGH REGIONAL SCHOOLS
2014-2015 ACADEMIC YEAR**

Levels	Sept. 1			Oct. 1			Nov. 1			Dec. 1			Jan. 1			Feb. 1			Mar. 1			Apr. 1			May 1			Jun 1												
	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	A	B(1)	C	
K	274	38	7	319	275	38	7	320	273	38	7	318	278	38	7	323	278	39	7	324	279	39	7	325	282	39	6	327	284	39	6	329	284	39	6	329	284	39	6	329
1	301	36	7	344	303	37	7	347	303	38	7	348	303	36	7	346	306	36	7	349	306	36	7	349	306	36	7	349	308	36	7	351	308	36	7	351	308	36	7	351
2	312	47	8	367	314	45	8	367	314	46	8	368	314	46	8	368	314	47	8	369	314	47	8	369	314	47	8	369	315	47	8	370	315	47	8	370	315	47	8	370
3	325	60	11	396	325	59	11	395	325	60	11	396	326	60	11	397	327	59	11	397	329	59	11	399	328	58	11	397	326	59	11	396	328	59	11	396	328	59	11	396
4	376	55	8	439	377	55	8	440	379	55	8	442	379	56	8	443	379	56	8	443	381	56	8	445	380	55	8	443	380	56	8	444	380	56	8	444	380	56	8	444
5	380	56	6	442	377	58	5	440	378	59	5	442	379	61	5	445	381	61	5	447	381	61	5	447	381	61	5	447	381	61	5	447	381	61	5	447	381	61	5	447
6	357	75	4	436	356	76	4	436	358	76	4	438	358	76	4	438	358	75	4	437	359	75	4	438	359	75	4	438	358	75	4	437	358	75	4	437	358	75	4	437
In D.Pre-sch. Clrm	32	5	1	38	33	5	1	39	34	5	1	40	34	5	0	39	37	7	1	45	38	7	1	46	38	7	1	46	38	7	1	46	38	7	1	46	38	7	1	46
In D.Pre-sch. Innc	16	3	0	19	17	3	0	20	17	3	1	21	17	3	1	21	17	3	0	22	19	3	0	23	20	3	0	23	20	3	0	23	20	3	0	23	20	3	0	23
OOD Pre-sch	1	0	0	1	1	0	0	1	1	0	0	1	1	0	0	1	1	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2
O.D. SPED K-6	20	6	1	27	21	6	0	27	23	6	0	29	23	6	0	29	23	6	0	29	23	6	0	29	24	5	0	29	23	6	0	29	23	6	0	29	23	6	0	29
Elem. Total	2394	381	53	2828	2399	382	51	2832	2403	385	51	2839	2412	389	51	2852	2418	389	52	2859	2430	389	51	2870	2434	386	50	2870	2435	389	50	2874	2435	389	50	2874	2435	389	50	2874
7	354	68	6	428	354	68	6	428	355	69	6	430	355	69	6	432	360	68	6	434	360	68	6	434	358	68	7	433	357	68	7	432	357	68	7	432	357	68	7	432
8	401	72	6	479	400	73	6	479	401	72	6	479	401	72	6	479	401	72	6	479	401	72	6	479	402	72	6	480	402	72	6	480	402	72	6	480	402	72	6	480
J.H.S. Total	755	140	12	907	754	141	12	907	756	141	12	909	756	141	12	909	758	141	12	911	761	140	12	913	760	140	13	913	759	140	13	912	759	140	13	912	759	140	13	912
9	373	76	9	458	372	76	9	457	370	77	9	456	371	77	9	457	373	77	9	459	374	77	9	460	374	77	9	460	373	78	9	460	373	78	9	460	373	78	9	460
10	401	72	8	481	400	71	8	479	399	71	8	478	397	71	8	476	396	71	8	475	395	71	8	474	396	71	8	475	395	71	8	475	395	71	8	475	395	71	8	475
11	405	74	7	486	404	75	7	486	402	75	7	484	404	76	7	487	403	76	7	486	405	75	7	487	404	75	8	487	406	75	8	489	406	75	8	489	406	75	8	489
12	394	82	8	484	393	82	8	483	393	82	8	483	392	82	8	482	392	82	8	482	386	82	8	476	385	82	7	474	381	81	7	469	381	81	7	469	381	81	7	469
9-12 Ungr.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
P.G.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
H.S. Total	1573	304	32	1909	1569	304	32	1905	1566	304	32	1902	1563	306	32	1901	1562	306	32	1900	1559	305	32	1896	1559	305	32	1896	1555	305	32	1892	1555	305	32	1892	1555	305	32	1892
Secondary Total	2328	444	44	2816	2323	445	44	2812	2322	445	44	2811	2319	447	44	2810	2320	445	44	2809	2319	445	45	2809	2314	445	45	2804	2314	445	45	2804	2314	445	45	2804	2314	445	45	2804
O.D. SPED 7-12	58	9	0	67	57	9	1	67	57	9	1	67	55	8	1	64	56	8	1	65	56	7	1	64	57	10	1	68	56	7	1	64	56	7	1	64	56	7	1	64
Req. Total	2386	453	44	2883	2380	454	45	2879	2379	454	45	2878	2374	455	45	2874	2376	455	45	2876	2376	452	45	2873	2376	455	46	2877	2370	452	46	2868	2370	452	46	2868	2370	452	46	2868
Elem Total	2394	381	53	2828	2399	382	51	2832	2403	385	51	2839	2412	389	51	2852	2418	389	52	2859	2430	389	51	2870	2434	386	50	2870	2435	389	50	2874	2435	389	50	2874	2435	389	50	2874
Secondary Total	2386	453	44	2883	2380	454	45	2879	2379	454	45	2878	2374	455	45	2874	2376	455	45	2876	2376	452	45	2873	2376	455	46	2877	2370	452	46	2868	2370	452	46	2868	2370	452	46	2868
Grand Total	4780	834	97	5711	4779	836	96	5711	4782	839	96	5717	4786	844	96	5726	4794	844	97	5735	4806	841	96	5743	4810	841	96	5747	4805	841	96	5742	4805	841	96	5742	4805	841	96	5742

A = ACTON
B = BOXBOROUGH
C = Choice/Staff/Tuition In

Pre-School = SPED
P.G. = Post Graduates
Ungr. = Ungraded
O.D. = SPED Out of District

Distribution:
In D. = In District
In D. = In District
Distribution:

All Principals (2)
C. Jeannotte
A. Bisewicz
K. Nelson
E. Weiner
R. Cvitkovich

G. Brand
M. Altieri
D. Bookis

Students other than Choice counted under column C:
 Staff Students -
 Tuition In Students -
 Sped Tuition in Students



Acton-Boxborough Regional School District
16 Charter Road
Acton, MA 01720
978-264-4700 www.abschools.org



16.9

**SCHOOL COMMITTEE MEMBERS
2014-2015 (as of 4/10/15)**

Diane Baum	Acton	dbaum@abschools.org	April, 2018
Brigid O. Bieber **	Boxborough	bbieber@abschools.org	May 2015
Mary Brolin	Boxborough	mbrolin@abschools.org	May 2016
Michael Coppolino	Acton	mcoppolino@abschools.org	April 2016
Amy Krishnamurthy	Acton	akrishnamurthy@abschools.org	April 2017
Maya Minkin	Acton	mminkin@abschools.org	April 2017
Paul Murphy	Acton	pmurphy@abschools.org	April 2017
Kathleen Neville	Boxborough	kneville@abschools.org	May 2017
Maria Neyland	Boxborough	mneyland@abschools.org	May 2017
Deanne O'Sullivan	Acton	dosullivan@abschools.org	April, 2018
Kristina Rychlik*	Acton	krychlik@abschools.org	April, 2016

The Committee may be emailed at abrsc@abschools.org. These emails will also be received by the Superintendent and the Committee Secretary, Beth Petr. Beth may be reached at 978-264-3306 or bpetr@abschools.org.

*Chairperson

** Vice-Chair

4/10/15

Office of the Superintendent
Acton-Boxborough Regional Schools
978-264-4700, x 3206
<http://www.abschools.org/>

TO: All Staff
FROM: Glenn Brand, Superintendent of Schools
ON: April 27, 2015
RE: **DISMISSAL TIMES FOR LAST DAY OF SCHOOL - JUNE 25, 2015**

Dismissal times for Thursday, June 25, 2015:

10:45 a.m. - Raymond J. Grey Junior High School

10:45 a.m. - Acton-Boxborough Regional High School

12:20 p.m. - Blanchard, Douglas and Gates Schools

1:00 p.m. - Conant, McCarthy-Towne and Merriam Schools

On Thursday, June 25, elementary schools will follow the regular Thursday early dismissal schedule.

The Junior High will have its end of year assembly on June 25 at the High School. Buses will transport Junior High and High School students from the High School at dismissal time on June 25.

In addition, please note that High School students will be dismissed at 10:45 a.m. after final examinations on June 19 through June 24.

Buses will be provided to transport High School students home at 10:45 a.m. on June 19 through June 24.

Lunch will not be available from the High School Cafeteria starting June 19. High School students will need to make a request at the High School Office and lunches will be sent down from the Junior High School.



Beth Petr <bpetr@abschools.org>

Acton/Boxborough "Club" Tennis Team

Kristina Rychlik <krychlik@abschools.org>

Wed, Apr 15, 2015 at 7:48 AM

To: Marcus Lewis <marcus@marcuslewisenterprises.com>

Cc: AB School Committee <abrsc@abschools.org>, Glenn Brand <gbrand@abschools.org>

Dear Mr. Lewis -

Thank you for your email, and for your interest in our schools and programs.

Dr. Glenn Brand and I have been in communication about this issue, and I would like to assure you that he is looking into the matter.

We will be back in touch with you in due course.

Best regards, Kristina

Kristina W. Rychlik
Chairperson, Acton Boxborough Regional School Committee
krychlik@abschools.org

On Tue, Apr 14, 2015 at 6:15 AM, Marcus Lewis <marcus@marcuslewisenterprises.com> wrote:

Hello Acton Boxborough Regional School Committee Members,

For a number of years I have been growing tennis programs throughout the towns in Middlesex County and my primary location is here in Acton. I also coach the varsity boys' tennis team in the town of Littleton and I run a fall club tennis program for the R.J. Grey Middle School.

In Acton, I have been working to remove as many barriers as possible for players to enjoy the sport of tennis. I have also been trying to create a level playing field for all tennis organizations to operate in.

The reason for this email is that there exists a spring "club" tennis program that is run on the high school tennis courts which I believe is both ethically questionable and is possibly operating in violation of the town bylaws.

The "A-B Tennis Club Team" is run by the boys varsity tennis coach and it has existed for a number of years. The issue at hand is that when players are cut from the varsity and JV programs (their commercial organization ostensibly has coaches/affiliates established in all four team positions), the players are then advised that they should enroll into this "club" class. Personally I think a club team is a great concept as it provides an option for players to improve their skills if they are not strong enough for higher level play. The problem is that this is not a club program in the pure sense of being a free or nominally priced program. The cost breakdown to enroll into this class is \$21/hr. Although Acton is an affluent community, at \$21/hr, it is potentially prohibitive to a number of Acton families.

This is also not a program that is exclusive to Acton families. Even before it was brought under the Community Education umbrella last year, it has been marketed to anyone willing to pay the fees.

I believe it is extremely disturbing when a school coach has a financial interest in marketing commercial programs to kids who he/she cuts from a team. Some kids will feel compelled to sign up, often because they believe that their best chance at making the team in the future is to do what the gatekeeper is recommending.

Relative to the aforementioned bylaw, the Acton Zoning Enforcement Officer had recently said that due to the commercial nature of this tennis club program and despite being under the heading of Community Education, it would be a violation if it operated on the school property. As the situation has evolved, the head of the Planning Department has become involved and will be making a decision soon as to whether or not the program may fall under some sort of educational exemption or if it will be prohibited from operating on the premises.

This bylaw was designed to prevent business interests from having an unfair advantage over competitors such as the advantage that is being leveraged by the A-B Tennis Club Team now. For the record, the satellite programs under my umbrella that operate at RJ Grey and on other town properties are under a non-profit arm that is priced at nearly 40% under the for-profit rate. We also run programs that are completely free in which the object is to introduce adults and kids to the sport.

My request to the Committee and to the Superintendent is for you to all take a look at this "club" program and ask yourselves if you honestly feel that it is acceptable for a varsity coach to have a financial interest in cutting kids that he/she can sell for-profit programs to. I would also ask how much total revenue is being generated versus how much is being collected by the town at the expense of five courts being removed from public access during prime hours, as this may also constitute a procurement issue. In other words, do the courts need to go out to bid as a result of their value?

I have no doubt that there is going to be some strong opposition to my interference with this club team since it has been running for quite some time (if it's not broke, don't fix it) and also because it generates a substantial amount of revenue for the commercial parties running it. They will no doubt fight tooth & nail to preserve the status quo, but is it really ethical to have a business built around a school team? If it were your child that was cut from a varsity team, how would you feel if he/she came home with a flyer suggesting that you pay \$375 to play in a program run by this same individual?

Please feel free to contact me with any questions you may have.

Thank you for your time,

Marcus Lewis

Marcus Lewis
Marcus Lewis Enterprises Inc.
ph. 978-534-2366
fax. 978-264-8192

2 of 4



Acton-Boxborough Regional School District
Community Education
15 Charter Road, Acton, MA 01720
978-266-2525 fax: 978-266-2540
www.abce.abschools.org



Erin Bettez, Director
ebettez@abschools.org

April 10, 2015

Roland Bartl, Planning Director
Town of Acton
472 Main Street
Acton, MA 01720

RE: Complaint Regarding Commercial Use of Residentially Zoned Property

Dear Roland:

I am writing to delineate for you the circumstances regarding the A-B Tennis Club, one of nearly 400 classes offered in our SPRING 2015 *Interaction* catalog. It is our belief that all classes and activities Acton-Boxborough Community Education offers in our school buildings and facilities fall within the Educational Exemption provided by the Town of Acton zoning bylaws.

Acton-Boxborough Community Education is a department within the Acton-Boxborough Regional School District and therefore by definition a non-profit educational entity. My understanding is that A-B Community Education was initially created to promote learning opportunities and maximize use of our school facilities by opening them up for classes and activities during times when they were not needed by the schools. Our charge is as follows:

A-B Community Education conceives of learning as a lifelong endeavor providing opportunities for individual expression and improvement, cooperative community action and creative problem solving. The Acton-Boxborough Community Education Program strives to involve community members in education and community service activities leading to individual and community development.

With this goal in mind, we work with a host of instructors, teachers, individuals and vendors who partner with us to use our school facilities to offer a wide variety of lifelong learning and growing opportunities for members of the public. Hopefully students who take our classes learn new skills, develop new relationships, and gain a positive perspective of the school district through their experience. Our course catalog, *Interaction*, was so named precisely because it is our goal to have people come together in our facilities to learn something new or develop an existing skill or area of interest, and ultimately create stronger community ties through that effort.

The A-B Tennis Club is an annual offering, offered each spring. Its course description clearly shows that it is an opportunity for teens to develop their tennis skills in a welcoming environment:

Our Mission is to prepare all students to attain their full potential as life-long learners, critical thinkers, and productive citizens of our diverse community and global society.

The Club Team is a foundation building program designed to provide players with the necessary tools to improve upon their game in a fun, structured environment ... The first practice each week focuses on the development of groundstrokes, volleys, and serves. The second practice day is an in-house round robin where coaches provide tips on strategies and mental toughness.

Interested participants enroll through Acton-Boxborough Community Education and pay their registration fee to Acton-Boxborough Community Education. We are then billed by the vendor for a portion of each student's registration fee. This per-student-split is a payment model we use with many of our instructors/partners. Monies raised by A-B Community Education cover the Community Education operating budget with any additional revenues given back to the school district to help support the costs of maintaining the school facilities in which we offer classes.

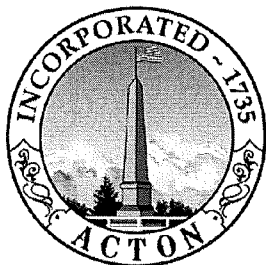
If you would like any additional information regarding this matter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Erin Bettez". The signature is written in black ink and is positioned above the printed name.

Erin O'Brien Bettez
Director

cc: Glenn A. Brand, Superintendent



Planning Department

TOWN OF ACTON
472 Main Street
Acton, Massachusetts 01720
Telephone (978) 929-6631
Fax (978) 929-6340
planning@acton-ma.gov
www.acton-ma.gov

17.12
(additional
information)

April 23, 2015

Mr. Marcus Lewis
Marcus Lewis Enterprises Inc.
Sent via e-mail to: marcus@marcuslewisenterprises.com
(no mailing address available)

Re: Written Complaint - Alleged Commercial use of Residentially Zoned Property

Hi, Marcus:

You have sent the Zoning Enforcement Officer on March 29, 2015 and me on April 6, 2015 a written complaint alleging a commercial activity within the Acton Boxborough Regional Schools District (ABRSD or the School) program and facilities involving the Acton varsity tennis team and Club team. The ABRSD's facilities are located within a residential zoning district.

In response to our inquiry, the ABRSD has provided a letter dated April 10, 2015 that offers an explanation on how the tennis program fits within the Schools educational program and an overview of the contractual arrangement with the tennis instructor. We have also discussed this matter with Acton's Town Counsel.

This letter responds to your complaint. We have decided that that the tennis programs at the ABRSD, however currently constituted are legal under applicable State zoning law:

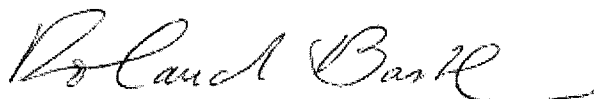
In the first instance, the governmental immunity doctrine holds that the State and its political subdivisions are immune from the application of municipal zoning laws. We have determined that the ABRSD as a regional governmental entity larger than Acton itself falls under this immunity.

Second, even if this were not the case, the "Dover Amendment", contained in Massachusetts General Law ch. 40A § 3 exempts educational institutions such as the ABRSD from the application of municipal zoning laws aside from reasonable dimensional regulations. Therefore, the particular arrangements that the ABRSD has with staff, contractors, or private for-profit or not-for-profit businesses, and how the ABRSD allows, invites or directs such staff, contractors, or businesses to conduct their activities and duties is not subject to the Town's zoning bylaws, as long as the activities fulfill or further the School's broad educational purpose and mission. We

have determined that the School's tennis program and activities squarely fit within the ABRSD's educational purpose and mission.

You may appeal this decision to the Acton Board of Appeals within thirty (30) days from the date of this letter. To do so, please contact Cheryl Frazier, Secretary to the Board of Appeals, at (978) 929-6633 or cfrazier@acton-ma.gov.

Sincerely,

A handwritten signature in cursive script that reads "Roland Bartl". The signature is written in black ink and is positioned above the typed name.

Roland Bartl, AICP
Planning Director

cc: Steve Ledoux, Town Manager
Glen A. Brand, Superintendent of Schools
Erin Bettez, Director, Community Education
Planning Department